



Board of Governors of the City of London School

Date: WEDNESDAY, 11 MARCH 2020

Time: 11.00 am

Venue: CITY OF LONDON SCHOOL, QUEEN VICTORIA STREET, EC4V 3AL

Members:

Deputy James Thomson (Chairman)	Andrew Jones (Co-Opted)
Tim Levene (Deputy Chairman)	Alderman Vincent Keaveny
Alexander Barr	Ronel Lehmann (Co-Opted)
Nicholas Bensted-Smith (Ex- Officio Member)	Lord Levene of Portsoken (Co-Opted)
Deputy Keith Bottomley	Deputy Edward Lord
Lesley Cartmell (Co-Opted)	Paul Madden (Co-Opted)
Dominic Christian	Sylvia Moys
John Cloughton (Co-Opted)	Ian Seaton
Marianne Fredericks	Paul Stein (Co-Opted)
Rosie Gill (Co-Opted)	Deputy Philip Woodhouse (Ex-Officio Member)
Caroline Haines	

Enquiries: Polly Dunn
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**Lunch will be served at the rising of the meeting.
NB Part of this meeting may be subject to audio-visual recording**

Future Board meeting dates

10 Jun 2020 – 11am (City of London School)
8 October 2020 – 10am (Guildhall)
9 December – 11am (City of London School)
10 March 2021 – 11am (City of London School)

Future Committee meeting dates

22 May 2020
18 September 2020 (Academic & Education)
20 November 2020 (Governance/Finance & Estates)

**John Barradell
Town Clerk and Chief Executive**

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes and non-public summary of the meeting held on 11 December 2019.
For Decision
(Pages 1 - 6)
4. **MINUTES OF THE FINANCE AND ESTATES COMMITTEE**
To receive the draft minutes and non-public summary of the Finance and Estates Committee meeting held on 12 February 2020.
For Information
(Pages 7 - 10)
5. **MINUTES OF THE ACADEMIC AND EDUCATION COMMITTEE**
To receive the draft public minutes and non-public summary of the Academic and Education Committee meeting held on the 12 February 2020.
For Information
(Pages 11 - 12)
6. **ANNUAL REVIEW OF TERMS OF REFERENCE**
Report of the Town Clerk.
For Decision
(Pages 13 - 16)
7. **RISK REGISTER 2019-20 FOR: THE CITY OF LONDON SCHOOL BURSARY FUND INCORPORATING THE CITY OF LONDON SCHOOL SCHOLARSHIPS AND PRIZES FUND AND THE CITY OF LONDON SCHOOL EDUCATION TRUST**
Joint report of the Chamberlain and the Bursar.
For Decision
(Pages 17 - 26)
8. **INTERNATIONAL HOLOCAUST REMEMBRANCE ALLIANCE (IHRA) DEFINITION ON ANTI-SEMITISM**
Report of the Town Clerk.
For Information
(Pages 27 - 30)

9. **HEAD'S REPORT**
Report of the Head of the City of London School.
- For Information**
(Pages 31 - 34)
10. **CITY OF LONDON SCHOOL CHARITABLE GIVING**
Report of the Head.
- For Information**
(Pages 35 - 46)
11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
13. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
- For Decision**
- Part 2 - Non-Public Agenda**
14. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 11 December 2019.
- For Decision**
(Pages 47 - 58)
15. **NON-PUBLIC MINUTES OF THE FINANCE AND ESTATES COMMITTEE**
To receive the draft non-public minutes of the Finance and Estates Committee meeting held on 12 February 2020.
- For Information**
(Pages 59 - 62)
16. **NON-PUBLIC MINUTES OF THE ACADEMIC AND EDUCATION COMMITTEE**
To receive the draft non-public minutes of the Academic and Education Committee meeting held on 12 February 2020.
- For Information**
(Pages 63 - 66)
17. **HEAD'S NON-PUBLIC REPORT**
Report of the Head.
- For Decision**
(Pages 67 - 90)

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| 18. | BURSAR'S REPORT
Report of the Bursar. | For Decision
(Pages 91 - 98) |
| 19. | CHARITIES RATIONALISATION
Report of the Comptroller & City Solicitor. | For Decision
(Pages 99 - 104) |
| 20. | COMPLIANCE
Report of the Head. | For Decision
(Pages 105 - 130) |
| 21. | PHASE 1 - CITY OF LONDON SCHOOL MASTERPLAN
Report of the City Surveyor. | For Decision
(Pages 131 - 132) |
| 22. | FINANCIAL INFORMATION DASHBOARD
Joint Report of the Chamberlain and the Bursar. | For Information
(Pages 133 - 148) |
| 23. | HEALTH & SAFETY AND WELFARE
Report of the Head. | For Information
(Pages 149 - 206) |
| 24. | SAFEGUARDING
Report of the Head. | For Information
(Pages 207 - 216) |
| 25. | DEVELOPMENT AND ALUMNI RELATIONS REPORT (INTERIM)
Report of the Head. | For Information
(Pages 217 - 234) |
| 26. | CYBER SECURITY
Report of the Bursar. | For Information
(Pages 235 - 240) |

27. **NON-PUBLIC OUTSTANDING ACTIONS**

Report of the Town Clerk.

For Information
(Pages 241 - 244)

28. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

29. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Confidential Agenda - Circulated Separately

30. **CONFIDENTIAL MINUTES**

To agree the confidential minutes of the meeting held on 11 December 2019.

For Decision

31. **CONFIDENTIAL MINUTES OF THE FINANCE AND ESTATES COMMITTEE**

To receive the draft confidential minutes of the Finance and Estates Committee meeting held on 12 February 2020.

For Information

32. **CITY OF LONDON SCHOOL STAFFING AND PAY MATTERS**

Report of the Bursar.

For Decision